

3. Request for extension of the right of living in a dormitory

I would like to extend living in a dormitory until

Aspired degree:

Expected graduation on:

Please elaborate your reason upon presentation of evidence (e.g. certificate from examination office, medical certificate) on the next page.

Personal information:

Tenant number:	
Last name:	First name:
Dormitory:	Room/apartment number:
Current semester:	Standard period of study for main subject:
Date of moving in:	Interruption from-until:

Hints:

The application has to be turned in no later than 8 weeks prior to the end of the rent contract. Late application will not be processed.

Your property management will inform you about the decision.

Declaration:

I hereby declare that I have given correct information and I am aware that false information could lead to a termination of my rental agreement.

.....

Place, Date

.....

Signature

Additional reasons for my application:

Extended evidence (Please tick the applicable)

- certificate of examination office medical
 - certificate
 - others:
-

Decision of the department of student housing request is approved, one

- time extension until request is temporarily
- put on hold because
- request was denied because the renting period has expired and the applicant received an extension.
- request was denied because of false information written on the application
- others:.....

.....

Place, Date

.....

Signature department of student housing