

## **Guidelines of the Studierendenwerk Thüringen for the promotion of students' cultural projects**

### **1. Funding purpose**

The objective of the support is to develop initiatives and projects of student cultural groups and associations (non-profit making).

The Studierendenwerk Thüringen grants financial support on application in accordance with these guidelines and the funds available within the framework of the budget of the Studierendenwerk.

The allowances are to be used economically and in accordance with the purpose stated in the application.

The applicant is not legally entitled to the provision of allowances.

The Studierendenwerk Thüringen bases its decisions on its dutiful discretion within the framework of the available funds.

### **2. Requirements for funding, project, and financial support**

A detailed project description and proof of secured overall financing are required before an allowance can be granted.

#### **Form of financial support: Allowance**

Costs arising directly from the project can be recognized as eligible expenses. The character of events and projects must consider the politically, religiously, and legally neutral position of the Studierendenwerk Thüringen as a non-profit institution. Costs for food and beverages, catering, etc. are excluded and can only be approved in exceptional cases.

Expenditures must be supported by invoices or receipts and attached to the proof of use of allocated funds by no later than 14 days after the end of the event/project.

#### **Passive support:**

Students' cultural projects can be passively supported on application by the rent-free use of rooms and the provision of VA technology.

Funding is provided for projects (activities) of student cultural groups which, considering local and regional conditions, provide students with ideas for cultural activities and enable access to the liberal arts. The members of such groups should be predominantly students of the academic institutions supported by the Studierendenwerk Thüringen.

The sponsorship requires the students' commitment to participate in the events of the Studierendenwerk Thüringen (e.g., international student cultural exchange, cultural events of the Studierendenwerk or in the current program of the students' clubs in Thüringen).

#### **The following projects and activities are considered particularly eligible:**

- projects for the mediation and stimulation of any kind of independent artistic activity

- and in all areas of popular culture,
- projects that are in the public interest,
- cultural and artistic workshops not related to a degree program,
- initiatives for the integration and independent cultural work of international students and for the promotion of interaction with other cultures.

**The following activities are not eligible for financial support:**

- events/projects with a commercial background,
- events/projects with the clear aim of political or religious actions,
- events/projects that are study-related or can be classified as clearly related to the subjects of degree programs.

### **3. Procedures**

The application for financial support must be submitted in writing to the Studierendenwerk Thüringen using the application form for financial support of student cultural groups (available in the cultural offices and on the website of the Studierendenwerk Thüringen):

Kulturbüro Jena  
Philosophenweg 20  
07743 Jena

Kulturbüro Erfurt  
Nordhäuser Str. 63  
99089 Erfurt

Applications must be submitted for the respective fiscal year and at least two months before the start of the planned project.

All applications are decided according to the order in which they are received.

### **Approval**

The allowance is granted after consultation with a decision-making body consisting of the Managing Director, the Head of the Department "Communication and Culture", a student representative and the staff of the Cultural Office. Approval may also be received for part-financing.

Jena, 25 September 2007

Dr. R. Schmidt-Röh  
Managing Director  
Studierendenwerk Thüringen